**Sense International seeks a consultant(s) to deliver an organisational model on vocational training and livelihoods work with young people with deafblindness / multi-sensory impairment.**

**Purpose:** to create a tailored organisational model / programme guidance on vocational training and livelihoods work with young people with deafblindness / multi-sensory impairment (MSI).

**Why**: Different NGOs / INGOs have different approaches. We have valuable and specialised experience around deafblindness / MSI and want to document our best practice and coalesce around a basic ‘model’ which we can all deliver wherever we are working across the world.

**Context:** SI works through a rights-based approach to enable children and young people with deafblindness / MSI to gain the best possible education. We have been working on vocational and livelihoods with young people for many years and have a number of current projects across our eight programme countries. We need to set down and agree our approach, encompassing the learning from previous work, to guide both implementation and future project concepts, as well as to provide a basis for advocacy with governments. Having a common ‘model’ will enable us to manage quality and share learning better internally, as well as to apply for funding more efficiently and explain our work to Ministries and other partners more convincingly.

**Background**: We already have organisational models on early intervention and inclusive education which can serve as a guide to the kind of document we need to produce on vocational / livelihoods. We do not provide training ourselves but rather work with partner institutions such as government run vocational education and training institutes, or parent groups, to make training accessible to learners with deafblindness / MSI. We would be interested in understanding how similar / different our work is to that of similar NGOs. You can find more on SI’s work, including on vocational / livelihoods here: [www.senseinternational.org.uk](http://www.senseinternational.org.uk)

**Deliverable:** SI is looking for a bespoke ‘model’ to guide its work on vocational training and livelihoods work with young people with deafblindness / MSI. While the tangible output is a document, the hope is that the process of creating the model will bring staff together to ‘buy-in’ to the common model. The model should be informed by existing information from project reports and evaluations, concept notes and current implementation experience, as well as interviews with programme staff as needed. The consultant is not expected to start from a blank sheet!

The document should be delivered in English with publication-ready text. The document does not need to be ‘designed’ but should have been checked and proofed, including any diagrams or tables, so that it is ready to be sent to a designer.

**Co-ordination:**

* The consultant(s) will report to Alison Marshall, Director of SI.
* The SI Country Directors and staff in the countries running vocational and livelihoods programmes will be able to provide detailed insights.
* The three Programme Managers based in London will be able to provide overview information.
* The Programmes Advisory Committee of the SI UK Board would be involved in reviewing a draft, ideally at their meeting on 12th March 2020.

**Your skills and experience**: SI welcomes proposals from individual consultants or a team. SI is looking for a consultant(s) who has experience of working on disability inclusion issues and ideally on vocational training / livelihoods. The consultant will need to be sensitive to the nuances of different organisational approaches, familiar with the UNCRPD and how this is being implemented in different geographical contexts. You will need to be able to conduct remote interviews with SI staff in different time zones, including those for whom English is a second language. You need to have a consultative approach geared towards building consensus on a clearly structured and easy-to-use document.

**Timeline**: we would like to have appointed a consultant by the beginning of December. We want the model finalised by the end of April 2020 at the latest and look forward to discussing timelines with the consultant(s) chosen. It would be helpful for the Programmes Advisory Committee of the SI UK Board to review a draft on at their meeting on 12th March 2020 (papers sent out two weeks in advance).

**Contract**: we would sign a standard contract agreement outlining deliverables, timelines, payment schedule and stating that the intellectual property will belong to Sense International.

**Expressions of interest:**

1/. Experience: please outline your track-record and your experience of delivering work similar to this project in scope or focus, as well as a relevant sample of your writing.

2/. Methodology: please outline the method you would use to create and write up the ‘model’ and create organisational buy-in. Please show how you would use existing work and how input from SI staff in the UK and in the 8 countries where we work would feed in, outlining and the various stages of consultation and feedback. We would provide SI reports, evaluations etc for an initial desk review.

3/. Timeline: please propose a process / timeline for delivering this work showing when you would propose to start, various stages of consultation, drafting, further consultation and feedback, finalisation and final delivery.

4/. Budget: please provide an indicative budget for the project e.g. day-rate for you and anyone working with you. Please clarify whether VAT will be additional and how you would like to be paid (e.g. we can provide a % on start-up and on satisfactory final delivery).

**Deadline:** Please send your expression of interest to Arabella Robbins, Arabella.Robbins@sense.org.uk by 5pm on **27th November 2019**.

**Questions:** If you have queries or need further information, please contact Arabella Arabella.Robbins@sense.org.uk in the first instance.